

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MATERIEL COMMAND
5001 EISENHOWER AVENUE, ALEXANDRIA, VA 22333-0001

AMC Supplement 1
to AR 600-8-22

20 February 1996

Personnel--General

MILITARY AWARDS

AR 600-8-22, 25 February 1995, is supplemented as follows:

Page i, Applicability. Add the following:

This supplement applies to Headquarters, U.S. Army Materiel Command (HQ AMC); major subordinate commands (MSC), including subordinate installations and activities; and separate reporting activities (SRA) reporting directly to HQ AMC.

Page i, Supplementation. Add the following:

Supplementation is prohibited except for publication of administrative processing procedures. Send one copy of each administrative supplement issued to Commander, AMC, ATTN: AMCPE-AA, prior to circulation.

Page 1, Paragraph 1-7, Major Army Commanders and Heads of Principal HQDA agencies. Add to subparagraphs a, b and d:

a. Advise your Command Counsel or Legal Office to include this information when they periodically notify all personnel of the Constitutional limitations regarding acceptance of gifts. (Also see paragraph 9-1b.)

b. Inquiries or assistance pertaining to foreign decorations can be obtained through this Headquarters, ATTN: AMCPE-AA.

d. All commands, units and activities will ensure they meet the intent, guidelines and limitations as prescribed in chapter 11.

Page 1, Paragraph 1-9, Standards of service. Add to subparagraph f:

f. Boards do not have to be sitting boards and may be used at the discretion of the Commander. Their purpose is to assist commanders in their decisions regarding awards and should not interfere with the timely processing of awards.

*This supplement supersedes AMC Suppl 1 to AR 672-5-1, 7 June 1990.

Page 2, Paragraph 1-12, Objective and implementation. Add to subparagraph b:

b. Necessary administrative procedures are to be established to process recommendations for awards.

Page 2, Paragraph 1-14, Time limitation. Add to subparagraph f:

f. Award recommendations that will have final determination at HQ AMC should arrive at least 45 days prior to the desired presentation date. Recommendations not arriving within that timeframe should include a brief explanation of the delay.

Page 4, Paragraph 1-26, Format, content, and distribution of orders. Add the following to subparagraph a:

a. Correction: Format, content, and distribution of orders will conform to AR 600-8-105. Instructions for format, content, and distribution of orders for DA Form 638 (Recommendation for Award) are in paragraph 3-18v.

Page 4, Paragraph 1-28, Amendment of orders. Add the following to subparagraph a, line 5:

a. Correction: Endorsements will be prepared according to AR 600-8-105, paragraph 2-23b.

Page 4, Paragraph 1-29, Revocation of personal decorations and suspension of authority to wear. Previously titled Revocation of personal decorations. Add subparagraph c:

c. The authority to wear an award may be suspended by the award approval authority or higher authority. An award will be suspended when an investigation has been initiated by proper authority to determine the validity of the award. The authority directing the suspension will notify, in writing, the individual concerned, HQ AMC, and the Commander PERSCOM, ATTN: TAPC-PDA, Alexandria, VA 22332-0471, by the most expeditious means possible when suspension is initiated, and when it is terminated, and the reason(s) for termination. Refer to AR 670-1 for wear prohibitions.

Page 6, Paragraph 1-34, Forwarding of award elements. Change subparagraph b, lines 6 through 9 to:

If the current assignment of an officer is unknown, contact the servicing local PSC and forward award elements directly to new unit. If address is still unknown, forward to: Commander, ARPERCEN, ATTN: ARPC-VSE-A, 9700 Page Boulevard, St. Louis, MO 63132-5200.

Page 6, Paragraph 1-36, Awards to personnel of other Services. Add to subparagraph a:

a. On 25 July 1994, the Secretary of the Army delegated, to commanders in the rank of Major General and above, authority to award Army decorations (per table 3-2) to members of other U.S. Armed Forces, assigned or attached to their organization, after obtaining concurrence of the parent service. Awards may be made to members of other services below the rank of Brigadier General or its equivalent.

(1) Commanders in the rank of Brigadier General and below and civilian directors will continue to process their recommendations through command channels.

(2) Commanders in the rank of Major General send a signed copy of the DA Form 638 directly to the parent service requesting concurrence. (See table 1-2.)

(3) After concurrence is received, the certificate should be processed with the service member's parent service spelled out. Example:

GUNNERY SERGEANT JOHN R. DOE
UNITED STATES MARINE CORPS

A suggested ending is "...reflect great credit upon himself (herself) and the Armed Forces of the United States."

(4) A copy of the signed certificate (with the SSN handwritten in the upper right hand corner) is forwarded to the OMPF via the parent service.

Page 9, Paragraph 1-49, Reports, number, and types of decorations awarded, RCS MILPC-45(R3). Add subparagraph c:

c. Report all awards of the LOM, MSM, ARCOM, and AAM processed for personnel assigned or attached to your command or activity and all units reporting to you. Your report will include the awards processed by this headquarters for your personnel. The data will be consolidated at AMC and dispatched to PERSCOM. Awards to other services, foreign personnel, or general officers are not reported.

Page 9, Paragraph 1-50, Modern Army Recordkeeping System. Add the following subparagraphs a and b:

a. The approval authority is the command or activity responsible for retiring awards case files. A log, reference card, or some other type of system to record the receipt and tracking of each award case should be maintained and kept by your command or activity for at least 5 years.

b. Award case files are to be kept for the current year and 2 past years at your command/activity before they are retired. Include awards for other services or DOD awards approved and processed at your command/activity. Do not retire files for awards processed by HQ AMC or HQDA.

Page 11, Paragraph 2-10, National Defense Service Medal. Add to subparagraph a, last line:

Delete "2 August 1990 to a date to be determined." Add "between 2 August 1990 and 30 November 1995, both dates inclusive."

Page 12, Paragraph 2-12, Armed Forces Expeditionary Medal. Add (6), (7) and (8) to subparagraph d:

(6) Somalia--Operations RESTORE HOPE/UNITED SHIELD. From 5 December 1992 to 31 March 1995.

(7) Haiti--Operation UPHOLD DEMOCRACY. From 16 September 1994 to 31 March 1995.

(8) Kuwait/Saudi Arabia--Operation SOUTHERN WATCH. From 1 December 1995 to a date to be determined.

Page 13, Paragraph 2-14, Southwest Asia Service Medal. Add to subparagraph a, line 5:

Delete "a date to be determined." Add "30 November 1995."

Page 13, Paragraph 2-15, Humanitarian Service Medal. Add subparagraphs f, g and h:

f. Certain procedural changes were approved to streamline processing of HSM recommendations. The by-name, by-unit list requirement is no longer required.

g. Once an operation is declared by the appropriate authority as qualifying for award of the HSM, determination of individual eligibility is delegated to the commander having operational control over the military assistance being provided. Specific implementing instructions will be issued by that commander.

h. Commanders authorized eligibility determination must ensure that the personnel service center of all participating service members are informed of the requirement to issue the medal and post the award in the service member's personnel records.

(1) HQ AMC will obtain implementing instructions from delegated commanders and disseminate the information.

(2) These changes are not to be applied retroactively to HSM recommendations that have already been submitted for consideration.

(3) The HSM is an individual award that cannot be awarded by unit or geography.

(4) Processing requirements for Joint Task Force operations will be issued by the Joint Staff.

Page 18, Paragraph 3-4, Peacetime award approval authority. Add to subparagraph d:

d. Per instructions from HQDA, delete the word "immediate" on line 2.

(1) Recommendations for award of the Legion of Merit may be disapproved by commanders if they have approval authority for the Meritorious Service Medal.

(2) Recommendations for the Meritorious Service Medal may be disapproved by commanders if they have approval authority for the Army Commendation Medal.

(3) Recommendations for the Army Commendation Medal may be disapproved by commanders if they have approval authority for the Army Achievement Medal.

Page 20, Paragraph 3-18, Rules for processing DA Form 638, Recommendation for Award. Add the following to subparagraphs a, e and n:

a. The DA Form 638 dated November 1994 is available and may be requisitioned from the U.S. Army Publications Distribution Center, ATTN: SFIS-APC-BD, 2800 Eastern Boulevard, Baltimore, MD 21220-2896. The form is also available on the computer forms package FormFlow. After 1 January 1996, recommendations received on the old forms should not be returned, but the unit submitting the recommendation should be advised to obtain the new form for future submissions.

e. Change all references to Military Orders from AR 310-10 to AR 600-8-105, published 28 October 1994.

n. Copies of recommendations forwarded to HQ AMC for approval/processing are not required. This will not be necessary since the AMC Commander will sign the original DA Form 638 (except LOMs) and the permanent order authority will validate that same original. Copies for distribution will be made after approval/validation are completed.

Page 22, Table 3-4, Steps for preparing and processing awards using the DA Form 638. Add the following to steps 4, 6 and 9:

Step 4: Include zip code in block 2 or indicate mailing instructions for completed award on accompanying document.

Step 6: Include officer's branch in block 5 for LOM recommendations.
(Example: LTC, AG)

Step 9: Include presentation date in block 10. (Example: Pres date 5 DEC 95)

Page 45, Paragraph 7-16, Army Superior Unit Award. Add to subparagraph a(1):

Effective 25 July 1994, the Secretary of the Army approved a change to the criteria which will allow for award to units which distinguished themselves while conducting humanitarian missions. The unit must have performed the mission for a minimum of 3 months. Recommendations under this amended criteria will not cover a period prior to 25 July 1994.

Page 64, Paragraph 9-17, United Nations Medal. Add the following after subparagraph a(4):

(5) UN Transitional Authority in Cambodia (UNTAC).

(6) UN Advance Mission in Cambodia (UNAMIC).

(7) UN Protection Force in Yugoslavia (UNPROFOR).

(8) UN Mission for the Referendum in Western Sahara (MINURSO).

(9) UN Iraq/Kuwait Observation Mission (UNIKOM).

*(10) UN Operation in Somalia (UNOSOM) (to include U.S. Quick Reaction Force Members).

(11) UN Mission in Haiti (UNMIH) (Starting 31 March 1995 for U.S. soldiers). The UNMIH Advance Team is eligible from 23 September 1994 to 31 March 1995.

*Special Instructions for UNOSOM only: Eligibility will be determined by respective Military Personnel Divisions/Personnel Service Battalions (MPD/PSB) based on the following guidance:

(a) Must serve under the command of UN force commander.

(b) Wear the national or UN uniform (including blue beret).

(c) Serve a minimum of 90 days under UN command.

(d) Eligibility period is 1 May 1993 to 25 March 1994.

Note: U.S. military personnel who participated in Operation Restore Hope or UNITAF, deployed between December 1992 and May 1993, are not eligible for the UNOSOM Medal.

Page 64, Paragraph 9-17, United Nations Medal. Add subparagraph d.

d. Wear policy. Each UN mission for which a United Nations Medal (UNM) is awarded is commemorated by a unique suspension and service ribbon. On 13 October 1995, the Assistant Secretary of Defense approved a change to the wear policy. Soldiers may wear the first UNM with unique suspension and service ribbon for which they were qualified. Subsequent awards will be worn as a bronze service star. Soldiers may not wear more than one UN service ribbon. This policy applies retroactively to include all operations for which wear of the UNM was accepted by the Secretary of Defense.

Page 65, Paragraph 9-20, Kuwait Liberation Medal. Number and label the first paragraph, "1. Saudi Arabia (SA)." Add the following paragraph after subparagraph e:

2. Kuwait (K). The Secretary of Defense accepted an offer by the Government of Kuwait to award the Kuwait Liberation Medal (K) to members of the Armed Forces of the United States who participated in Operation Desert Shield and Desert Storm between 2 August 1990 and 31 August 1993 in one or more of the geographical areas listed in 1a above.

a. To be eligible personnel must meet one of the qualifications listed above in subparagraphs b(1), b(2), b(3) or b(4) except the period of time is 2 August 1990 to 31 August 1993 for the KU LIB MDL (KU).

b. The eligibility period and geographical boundaries were specified by the Government of Kuwait and may not be waived.

c. The Kuwait Liberation Medal (K) may be awarded posthumously to the next-of-kin of any soldier who lost his or her life while participating, or as the direct result of participating, in Operations Desert Shield or Desert Storm between 2 August 1990 and 31 August 1993, without regard to length of such service, if otherwise eligible. Requests for posthumous award of the Kuwait Liberation Medal (K) will be forwarded to HQ, PERSCOM (TAPC-PDA).

Page 67, Paragraph 10-7, Certificate of Achievement. Add to subparagraph a:

AMC Form 1104, October 1994, AMC Certificate of Achievement, is available for use within all elements of AMC. It can be presented to members of the U.S. military, DA civilians, contractors, foreign military, foreign

personnel and the public. Certificates can be obtained from HQ AMC, ATTN: AMCPE-AA. Requests from field elements desiring signature of the Commanding General, AMC, will be forwarded to Commander, AMC, ATTN: AMCPE-AA, with a copy of the proposed citation.

Page 77, Table B-1, Campaigns, Service Requirements, and Inscriptions Prescribed for Streamers. Delete "Note 6." Make the following changes in the columns under Persian Gulf War:

(1)	(2)	(3)
Southwest Asia Cease-Fire	12 April 1991 to 30 November 1995	Southwest Asia Cease-Fire 1991-1995

The proponent of this supplement is the United States Army Materiel Command. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, HQ AMC, ATTN: AMCPE-AA, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001.

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